

All the infrastructure facilities like Land, Buildings, Water Supply, Sanitation, Electrification, Equipment, Furniture, Fire Fighting, Security, Power generation etc. are maintained by the Construction & Maintenance Team (Estate Office) through full time staff on roll as well as agencies on hire/agreement as needed. The above team deals right from identifying the requirement, awarding the works, execution, supervising to regular monitoring of the ongoing works.

The already well planned & developed landscape of the campus is continuously maintained for its Green Lawns, water bodies, Fountains, nursery, roads, pathways, street lights, playgrounds, protection wall etc. All kinds of vegetation of the entire campus is maintained by Drip & Sprinkler Irrigation system for optimum consumption of water. Regular use of manure, fertilizers, pesticides etc. is done as required to increase the health & life of the plants. Rain water harvesting is done to top up all bore wells in the campus and also to increase the ground water of the campus area. The huge 7.45 Acres of ground meant for all kinds of outdoor games is watered, weeded out & consolidated from time to time.

The Institutional building is kept clean & tidy by dedicated staff daily. Housekeeping, Dusting of equipment and cleaning of glass panes is taken up daily. Washrooms are maintained by full time dedicated team focusing on Hygiene. All the electrical wiring, fixtures, equipment, machinery, earthing are regularly monitored for their efficiency. Energy audit is done as needed. B-check is performed for the diesel generator for every 250 hours of run. Lights & fans are being replaced with energy efficient ones to reduce consumption & maintenance cost. The electric fittings and furniture of all the departments are regularly checked, repaired or replaced immediately if necessary. Each department is held responsible to maintain their Class rooms & Laboratories by reporting to the Estate Office and maintenance works are carried out regularly.

Library is regularly checked & fumigated against infestation by termites, insects, rats etc. Books in the shelves are rearranged frequently and Naphthalene balls are used for hygiene. Book binding is done as frequently as required to extend their life.

Calibration of most of the equipment is done by the respective departmental staff, rest is outsourced by standard organizations or their authorized agents. A System Administrator and a Network Administrator along with their staff look after the present large quantity of computers & wide networking. All the computers of the Institute are regularly checked for Hardware & Software issues and attended by our own staff of Computer Department. The whole network system is fire wall protected and updated regularly.

Our ERP system helps & supports the Institution in Academic, Financial & general Administration in preparing the Budget, maintaining Income/Expenditure, tracking the records of Staff/Students, calculating leave/result analysis etc.

Thus all the activities associated with the maintenance and upkeep of the Building, Labs, Equipment, Playground, Electrical Installations, Internet Connectivity, CASERP, Surveillance system, Optical Fiber Networking, (LAN and WAN) are taken into account and separate cells are functional to take care of each aspect.

